

**MINUTES OF THE  
May 10, 2016  
MEETING OF THE VISTAS CONDOMINIUM ASSOCIATION**

**Board Members Present:**

Jean Rakowski.....Treasurer  
Joni Fraundorfer.....Secretary  
Sharon Goins.....Member-At-Large

**Others Present:**

Tim Kirchner.....Northern Virginia Management  
Sharon Meyer.....Homeowner

**Call to Order**

The meeting began at 7:00 pm

**Members Forum**

**Election of Officers**

Joni Fraundorfer motioned that all officers remain in their present positions. Sharon Goins 2<sup>nd</sup> the motion. Unanimously approved.

**Approval of Agenda**

Sharon Goins motioned to approve the agenda. Joni Fraundorfer 2<sup>nd</sup> the motion. Unanimously approved.

**Approval of March 2016 Minutes**

Sharon Goins motioned to approve the March 2016 minutes. Joni Fraundorfer 2<sup>nd</sup> the motion. Unanimously approved.

**Treasurer report (Jean Rakowski )**

Sharon Goins motioned to approve the treasurer's report. Joni Fraundorfer 2<sup>nd</sup> the motion. Unanimously approved.

**Condominium Manager report (Tim Kirchner)**

Replacement of carpet—projected date is May 25, 2016  
Three cleaning proposals to be discussed at June 2016 meeting  
Dryer vent cleaning proposal to be discussed at June 2016 meeting  
Landscaping proposal to be discussed at June 2016 meeting

Next meeting to be held on Tuesday, June 14th at 7 pm.

Meeting adjourned at 7:25 pm.

**Executive Session**